

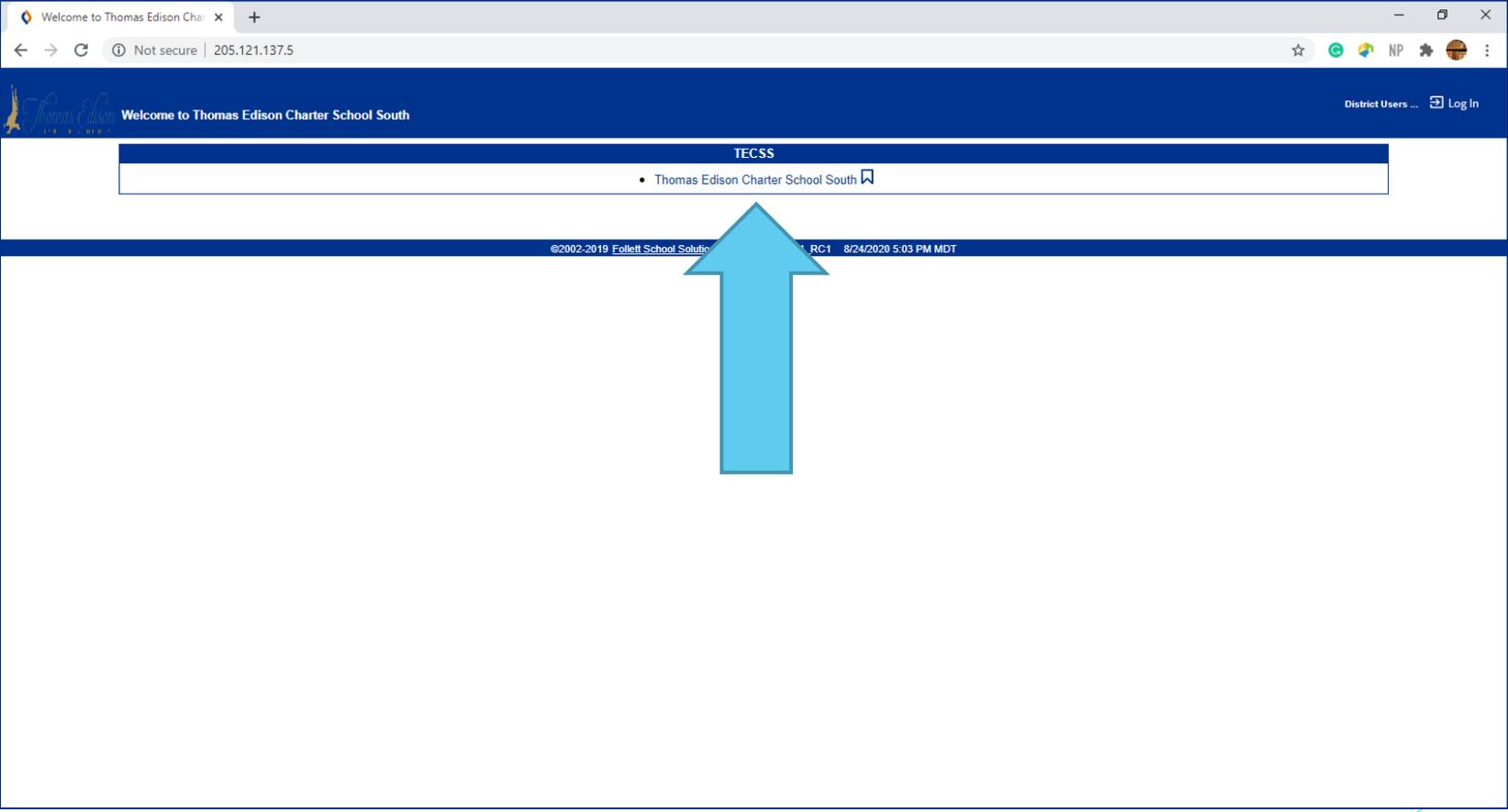
# How to Access Your Destiny Account and Place Holds

Destiny is the software the library uses to catalog books.

To access Destiny go directly to our school's Destiny webpage at

<http://205.121.137.5/>

Click Thomas Edison Charter School South, located in the upper middle of the page.

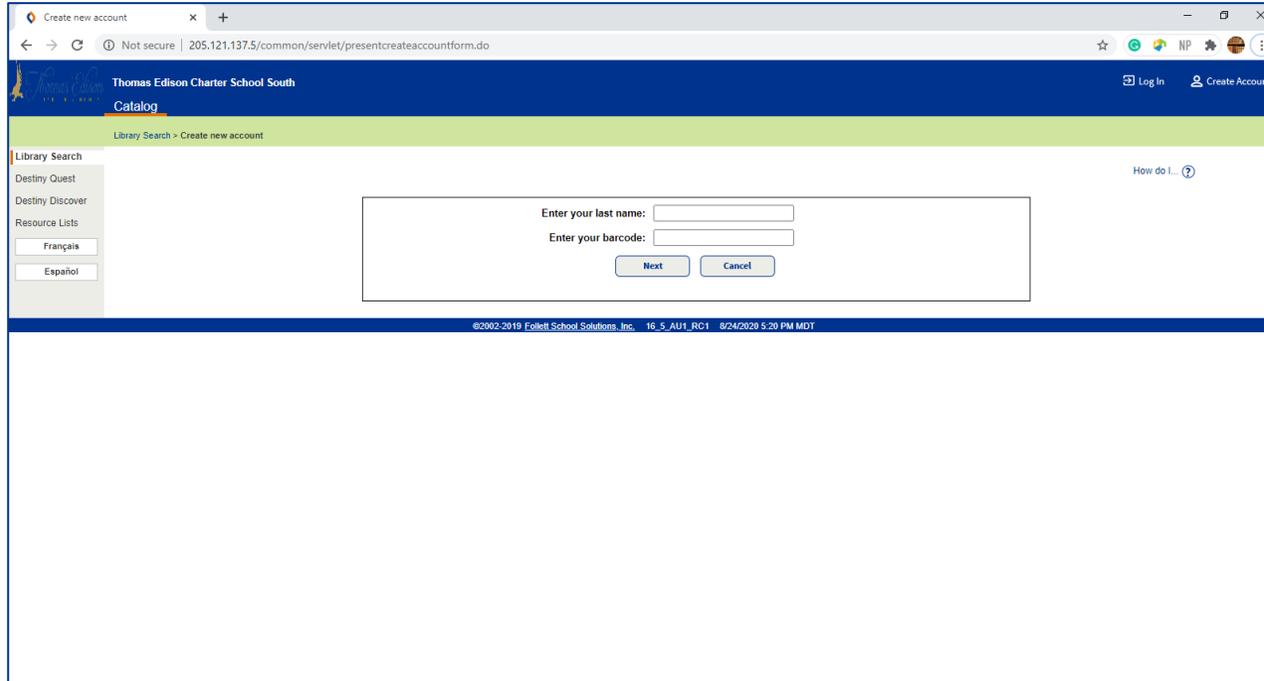


At the top of the page, on the righthand side, click CREATE ACCOUNT

The screenshot shows a web browser window with the URL `205.121.137.5/cataloging/servlet/presentadvancedsearchdirectorform.do?l2m=Library%20Search&tm=TopLevelCatalog&l2m=Library+Search`. The page header includes the school logo and the text "Thomas Edison Charter School South" and "Catalog". In the top right corner, there are links for "Log In" and "Create Account". A blue arrow points to the "Create Account" link. The main content area is titled "Library Search" and includes a search bar with a "Reset All" button. Below the search bar are five icons for "Keyword", "Title", "Author", "Subject", and "Series". A "Narrow your search to..." section contains several filters: "Location" (Thomas Edison Charter School South), "Material Type" (Any Type), "Sublocation" (Unlimited), "Reading Level" (From to), "Interest Level" (From Unlimited to Unlimited), and "Reading Programs" (Unlimited). The footer contains copyright information: "©2002-2019 Follett School Solutions, Inc. 16\_5\_AU1\_RC1 8/24/2020 5:15 PM MDT".

Enter your last name and barcode and click NEXT. Your barcode is the same as your student number.

If you do not have this information, email Ms. Jenkins ([mandi.Jenkins@edisoncs.org](mailto:mandi.Jenkins@edisoncs.org)) or ask your teacher.



The screenshot shows a web browser window with the following elements:

- Browser address bar: `Not secure | 205.121.137.5/common/servlet/presentcreateaccountform.do`
- Page header: Thomas Edison Charter School South, Log In, Create Account
- Page title: Catalog
- Page content: Library Search > Create new account
- Left sidebar: Library Search, Destiny Quest, Destiny Discover, Resource Lists, Français, Español
- Main form area:
  - Enter your last name:
  - Enter your barcode:
  - Buttons: Next, Cancel
- Footer: ©2002-2019 Follett School Solutions, Inc. 16\_5\_AU1\_RC1 8/24/2020 5:20 PM MDT

ENTER USERNAME. Please use FirstnameLastname as the username format. For example, HarryPotter.

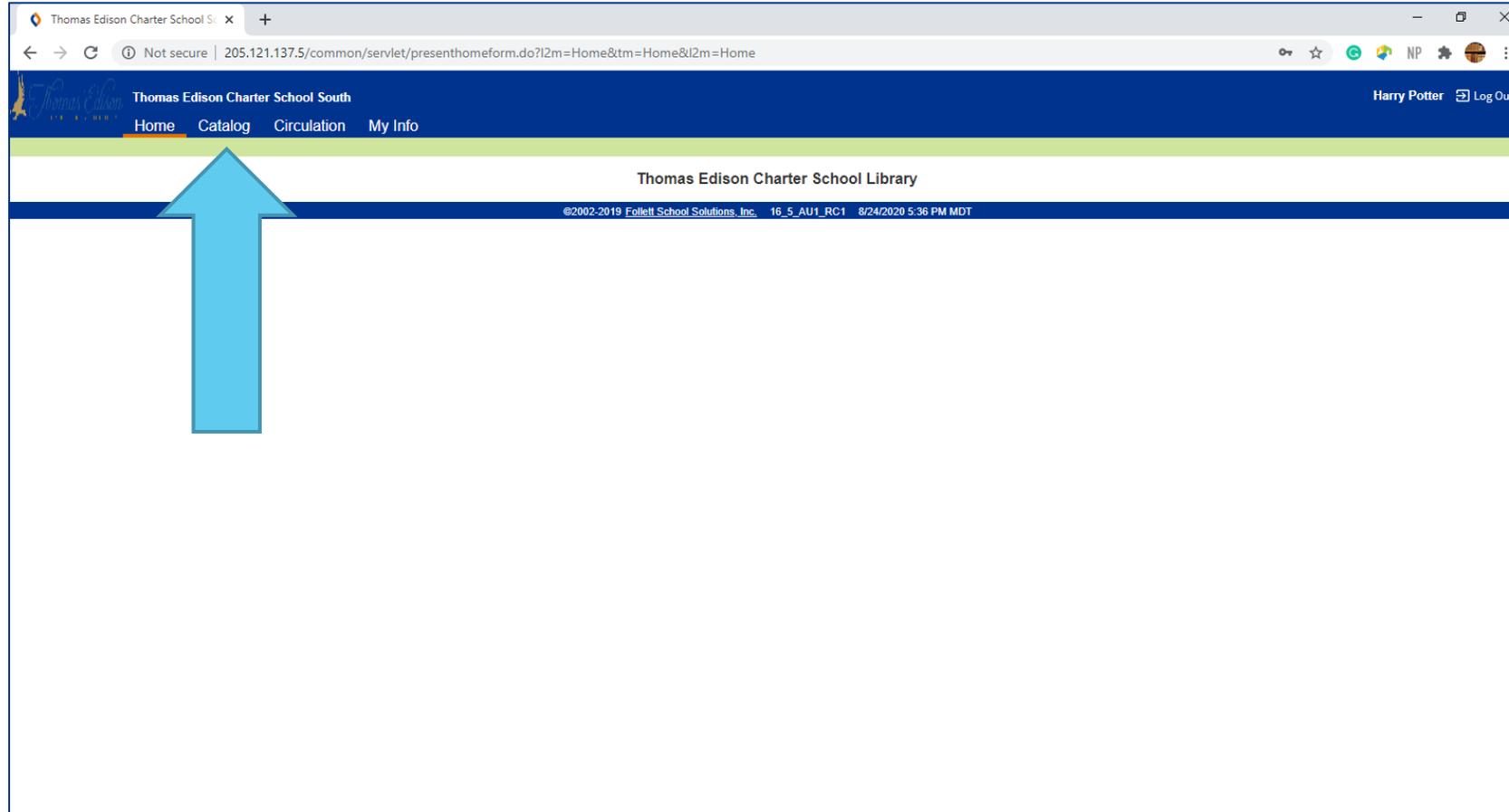
The screenshot shows a web browser window with the following elements:

- Browser tab: Create new account
- Address bar: Not secure | 205.121.137.5/common/servlet/handlecreateaccountform.do
- Page header: Thomas Edison Charter School South, Log In, Create Account
- Page title: Catalog
- Breadcrumb: Library Search > Create new account
- Left sidebar: Library Search, Destiny Quest, Destiny Discover, Resource Lists, Français, Español
- Main content area: A form titled "Create your new User Name and Password..." with the following fields:
  - Patron: Harry Potter
  - User Name \* (text input)
  - Password \* (password input)
  - Confirm Password \* (password input)
  - Email (text input)
- Form controls: Save (blue button), Cancel (grey button)
- Footnote: \* = required field
- Page footer: ©2002-2019 Follett School Solutions, Inc. 16\_5\_AU1\_RC1 8/24/2020 5:29 PM MDT

CREATE PASSWORD.

If you forget your password, you can reset it.

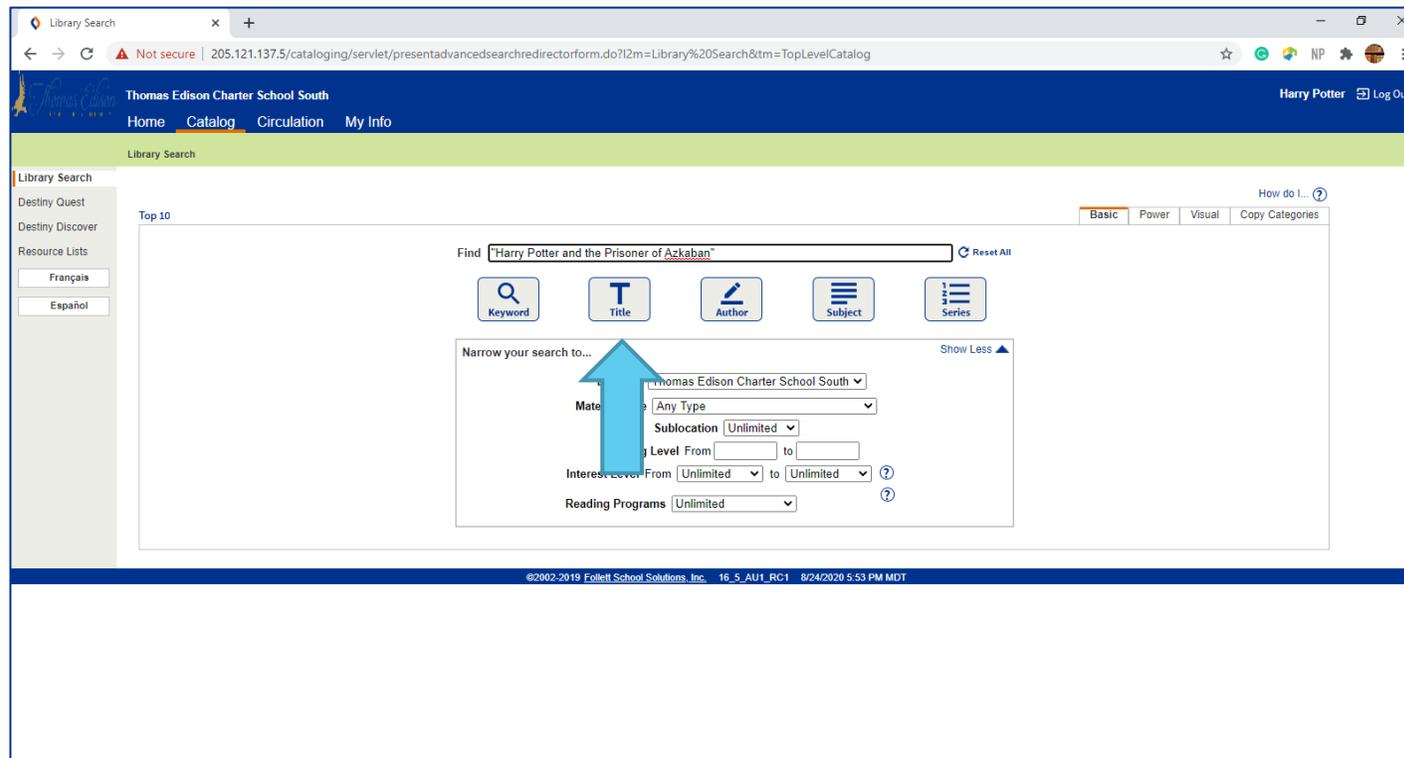
# How to place a hold.



Search for the book you want by clicking catalog.

If you know the title you are looking for, type it in the search bar, and click title.

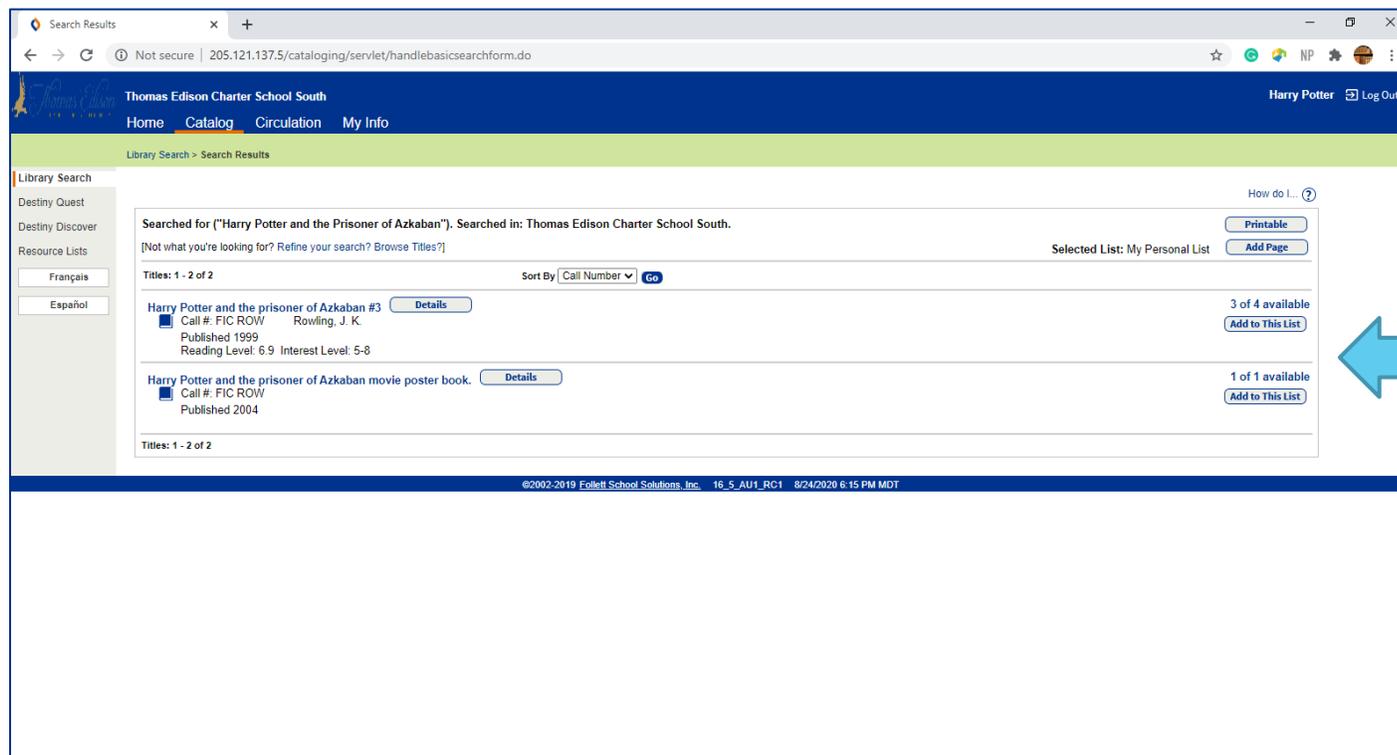
\*Tip: Using quotation marks will help you find the *exact* title you are looking for.



The screenshot shows a web browser window with the URL <https://205.121.137.5/cataloging/servlet/presentadvancedsearchdirectorform.do?l2m=Library%20Search&tm=TopLevelCatalog>. The page is for Thomas Edison Charter School South and features a search interface. The search bar contains the text "Harry Potter and the Prisoner of Azkaban" with quotation marks. Below the search bar are buttons for "Keyword", "Title", "Author", "Subject", and "Series". The "Title" button is highlighted with a blue arrow. Below these buttons is a "Narrow your search to..." section with several dropdown menus: "Thomas Edison Charter School South", "Any Type", "Unlimited", "Level From" to "to", "Unlimited" to "Unlimited", and "Unlimited". The footer of the page contains the text "©2002-2019 Follett School Solutions, Inc. 16\_5\_AU1\_RC1 8/24/2020 5:53 PM MDT".

# Your selection will show up, along with the number of available copies.

\*Tip: Books with an earlier publication date are usually hardback. Later publication dates are paperbacks.



The screenshot shows a web browser window displaying search results for "Harry Potter and the Prisoner of Azkaban" on the Thomas Edison Charter School South library website. The page includes a navigation menu, search filters, and a list of search results. A blue arrow points to the "3 of 4 available" text next to the first search result.

Thomas Edison Charter School South  
Home Catalog Circulation My Info  
Harry Potter Log Out

Library Search > Search Results

Library Search  
Destiny Quest  
Destiny Discover  
Resource Lists  
Français  
Español

Search Results: Searched for ("Harry Potter and the Prisoner of Azkaban"). Searched in: Thomas Edison Charter School South.  
[Not what you're looking for? Refine your search? Browse Titles?]

Selected List: My Personal List  
Printable  
Add Page

Titles: 1 - 2 of 2  
Sort By Call Number Go

<b>Harry Potter and the prisoner of Azkaban #3</b> Call #: FIC ROW Rowling, J. K. Published 1999 Reading Level: 6-9 Interest Level: 5-8	3 of 4 available Add to This List
<b>Harry Potter and the prisoner of Azkaban movie poster book.</b> Call #: FIC ROW Published 2004	1 of 1 available Add to This List

Titles: 1 - 2 of 2

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# Select the book you want and hit the HOLD IT button in the top right hand corner.

The screenshot shows a web browser window displaying a library catalog page. The page title is "Details for 'Harry Potter and the prisoner of Azkaban #3'". The browser's address bar shows the URL: "205.121.137.5/cataloging/servlet/presenttitledetailform.do?siteTypeID=-2&siteID=&includeLibrary=true&includeMedia=false&mediaSiteID=&bibID=13401&walkerID=15983145136...". The page header includes "Thomas Edison Charter School South" and "Harry Potter Log Out". The main content area features a "Title Details" tab, a "Reviews" tab, and a "Copies" tab. A blue arrow points to the "Hold It" button in the top right corner of the title details section. The page also displays the book title "Harry Potter and the prisoner of Azkaban #3" by J.K. Rowling, the call number "FIC ROW", and a description of the book. A "Selected List: My Personal List" section is visible, along with a "Find It" button for each item in the list. The "Publication Info" section at the bottom provides details about the book's publication, including the publisher, edition, format, and LCCN.

Details for "Harry Potter and the prisoner of Azkaban #3"

Thomas Edison Charter School South Harry Potter Log Out

Home Catalog Circulation My Info

Library Search > Search Results > "Harry Potter and the prisoner of Azkaban #3"

Library Search

Destiny Quest

Destiny Discover

Resource Lists

Français

Español

How do I... ?

Title Details Reviews Copies

**Hold It**

**Harry Potter and the prisoner of Azkaban #3**  
by J.K. Rowling ; illustrations by Mary GrandPré.

Call #: FIC ROW Local copies available: 3 of 4.  
There are no off-site copies of this title. See all...

During his third year at Hogwarts School of Witchcraft and Wizardry, Harry Potter must confront the devious and dangerous wizard responsible for his parents' deaths.

Selected List: My Personal List Add to This List

Show Less ▲ Explore! | Publication Info | Additional Info

Explore!

- Potter, Harry (Fictitious character) -- Fiction. Find It
- Hogwarts School of Witchcraft and Wizardry (Imaginary place) -- Fiction. Find It
- Wizards -- Fiction. Find It
- Magic -- Fiction. Find It
- Schools -- Fiction. Find It
- School stories. Find It
- England -- Fiction. Find It
- Titles by: Rowling, J. K. Find It
- Titles by: GrandPré, Mary, ill. Find It

Publication Info

Published New York : Arthur A. Levine Books, 1999.  
Edition 1st American ed.  
Format 435 p. : ill. ; 24 cm.  
LCCN 99-23982

# CLICK SAVE. You did it!



The screenshot shows a web browser window with the following details:

- Browser Tab:** Hold Request
- Address Bar:** Not secure | 205.121.137.5/cataloging/servlet/presentholdrequestform.do?bibID=13401&mediaSiteID=&reserveOnly=false
- Page Header:** Thomas Edison Charter School South. Navigation links: Home, Catalog, Circulation, My Info. User: Harry Potter, Log Out.
- Breadcrumbs:** Library Search > Search Results > "Harry Potter and the prisoner of Azkaban #3" > Hold Request
- Left Sidebar:** Library Search, Destiny Quest, Destiny Discover, Resource Lists (Français, Español).
- Main Content Area:**
  - Requesting:**  **Harry Potter and the prisoner of Azkaban #3**
  - Rowling, J. K.
  - As soon as possible (dropdown menu)
  - Copies: 4 (help icon)
  - Hold: 1 (input field)
  - Buttons: Save, Cancel
- Footer:** ©2002-2019 Follett School Solutions, Inc. S\_AU1\_RC1 8/24/2020 6:33 PM MDT

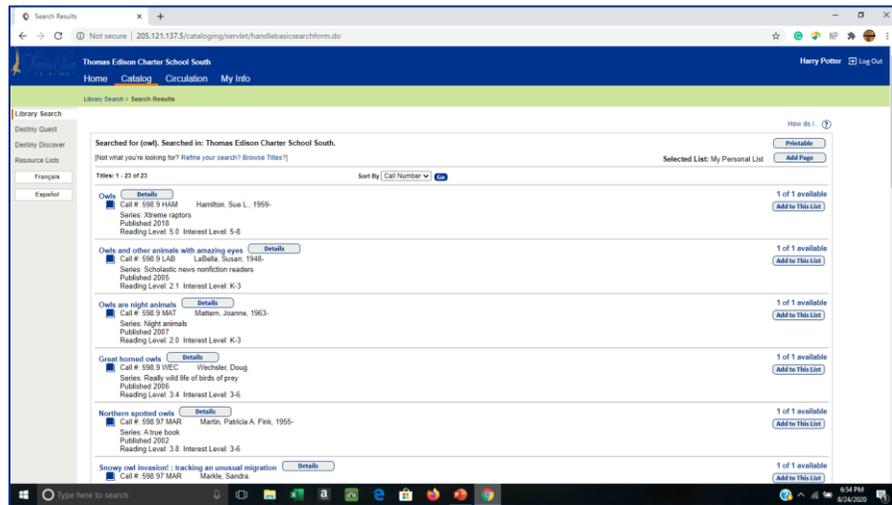
A large blue arrow points from the bottom center of the page up to the 'Save' button.

*Please* give us time to pull your books and get them to your homeroom teacher. All returned books go through a strict 72 hour quarantine. Please keep in mind that though Destiny may say the book is available now, you may still need to wait three days until it is safe to checkout. We will get your book to you as soon as possible. If you don't receive your book after the three day waiting period is over please follow up with Ms. Jenkins, Mrs. Pound, or Mrs. Wallace.

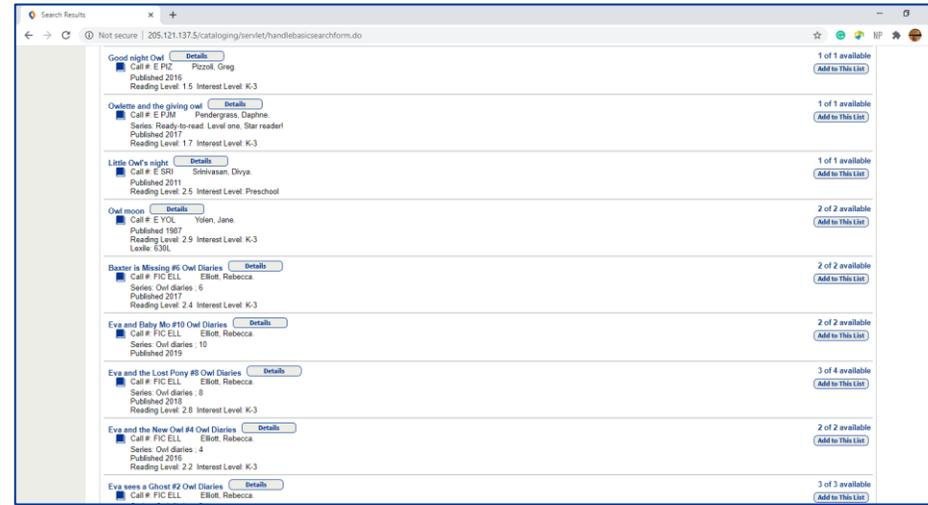
What if you don't have a specific title in mind? Do a general search. Type the subject in the search bar and hit SUBJECT.

The screenshot shows a web browser window with the URL [205.121.137.5/cataloging/servlet/presentbasicsearchform.do?restoreFromCrumb=1&tm=TopLevelCatalog&l2m=Library+Search&formSignature=Initialize&formName=cataloging\\_s...](https://205.121.137.5/cataloging/servlet/presentbasicsearchform.do?restoreFromCrumb=1&tm=TopLevelCatalog&l2m=Library+Search&formSignature=Initialize&formName=cataloging_s...). The page header includes the school name "Thomas Edison Charter School South" and navigation links for "Home", "Catalog", "Circulation", and "My Info". The main content area is titled "Library Search" and features a search bar with the text "Owls". Below the search bar are five search method buttons: "Keyword", "Title", "Author", "Subject", and "Series". A large blue arrow points to the "Subject" button. Underneath these buttons is a "Narrow your search to..." section with several filters: "Location" (Thomas Edison Charter School South), "Material Type" (Any Type), "Sublocation" (Unlimited), "Reading Level" (From [ ] to [ ]), "Interest Level" (From Unlimited to Unlimited), and "Reading Programs" (Unlimited). The footer contains the copyright information: "©2002-2019 Follett School Solutions, Inc. 16\_5\_AU1\_RC1 8/24/2020 6:48 PM MDT".

# Clicking subject will pull up every book we have in the library about that particular topic. Pay attention to the CALL #



Call numbers that start with numbers are nonfiction.



Call numbers that start with E are picture books, and call numbers that start with FIC are fiction.

The CALL# will help you find the book you want. In this example we searched for owls. Paying attention to the call number will help you find a book that will either help you learn about owls with facts and other interesting information (numbers), or a story about owls (E and FIC).

Destiny requires exact spelling to find the book you are looking for. What if you don't know how to spell the title of a book? No Problem! Spell as much of the title as you can correctly, then use an asterisk\*

The screenshot shows a web browser window with the URL `205.121.137.5/cataloging/servlet/presentbasicsearchform.do?restoreFromCrumb=1&tm=TopLevelCatalog&l2m=Library+Search&formSignature=Initialize&formName=cataloging_s...`. The page header includes the school name "Thomas Edison Charter School South" and navigation links for "Home", "Catalog", "Circulation", and "My Info". A "Library Search" sidebar is on the left. The main search area features a search bar with the text "Mr. Lemon\*" and a blue arrow pointing to it. Below the search bar are buttons for "Keyword", "Title", "Author", "Subject", and "Series". A "Narrow your search to..." section contains dropdown menus for "Location" (Thomas Edison Charter School South), "Material Type" (Any Type), "Sublocation" (Unlimited), "Reading Level" (From to), "Interest Level" (From Unlimited to Unlimited), and "Reading Programs" (Unlimited). The footer contains the copyright information: "©2002-2019 Follett School Solutions, Inc. 16\_5\_AU1\_RC1 8/24/2020 7:19 PM MDT".

In this example we are searching for Mr. Lemoncello's Library. I didn't know how to spell Lemoncello so I typed Mr. Lemon\* and it brought up these search results. Scroll through the results to find the book you want to place on hold.

The screenshot shows a web browser window displaying search results for 'Mr. Lemon' on the Thomas Edison Charter School South library website. The search results are sorted by Call Number and show six titles. The second result, 'Escape from Mr. Lemoncello's library', is highlighted with a blue bar. The page includes a search bar, navigation links, and a sidebar with language options.

Search Results

Thomas Edison Charter School South

Home Catalog Circulation My Info

Library Search > Search Results

Searched for (Mr. Lemon\*). Searched in: Thomas Edison Charter School South.

[Not what you're looking for? Refine your search? Browse Subjects?]

Selected List: My Personal List

Titles: 1 - 6 of 6

Sort By Call Number

<b>Dracula doesn't drink lemonade</b> Details	1 of 1 available
Call # FIC DAD Dadey, Debbie. Series: Adventures of the Bailey School kids ; #16 Published 1995 Reading Level: 4.0 Interest Level: 3-6	Add to This List
<b>Escape from Mr. Lemoncello's library</b> Details	4 of 4 available
Call # FIC GRA Grabenstein, Chris. Published 2014 Reading Level: 4.7 Interest Level: 3-6	Add to This List
<b>Mr. Lemoncello's all-star breakout game #4</b> Details	1 of 1 available
Call # FIC GRA Grabenstein, Chris. Published 2019 Reading Level: 4.4 Interest Level: 3-6	Add to This List
<b>Mr. Lemoncello's great library race</b> Details	3 of 3 available
Call # FIC GRA Grabenstein, Chris. Published 2017 Reading Level: 5.4 Interest Level: 3-6	Add to This List
<b>Mr. Lemoncello's Library Olympics</b> Details	3 of 3 available
Call # FIC GRA Grabenstein, Chris. Published 2016 Reading Level: 6.0 Interest Level: 3-6	Add to This List
<b>The chronicles of Harris Burdick : 14 amazing authors tell the tales</b> Details	1 of 1 available
Call # FIC VAN [Illustrated by] Chris Van Allsburg ; with an introduction by Lemony Snicket. Published 2011 Reading Level: 5.9 Interest Level: 5-8	Add to This List

Titles: 1 - 6 of 6

7:24 PM 8/24/2020

If you have any  
questions please email  
Ms. Jenkins, Mrs. Pound,  
or Mrs. Wallace.

We are happy to help!